

## Facilities Planning Committee Minutes

July 13, 2023 | 3:30 p.m. to 5:30 p.m.

At the Magnolia Room

**FPC Members Present:** Ed Dudziak, Doug Gorvetzian, Gregg Kludjian, Dale Welty, Chris Papavero

**FPC Members Absent:** Daryl Ballou, Ray Stribling, Dan Lekawa

**FPC Chairperson Present:** Steve Libring

**FPC Board Liaison Present:** Jeff Bill

**FPC Staff Liaison Present:** Steve Schneider

**Guests Present:** Joe Kamashian, Renee Griffiths, Mike Porter, Bobby Kielty

Welcome, Roll Call, Verification of Quorum – The meeting was called to order at 3:33pm

- I. **Approval of Minutes** – A motion by Gregg, 2<sup>nd</sup> by Ed to approve the minutes of 6/8/23 with Gregg's first name spelling corrected was unanimously approved 5-0.

### II. Current Business

#### a. Board Updates

- i. any decision items/assignments from recent Board meetings – Jeff Bill reported that the Board went thru the 5-year master plan and returned it with their current priorities. This year to focus on wrapping up existing projects and rebuilding reserves.
- ii. any decision for filling vacant alternate position – Dan Lekawa was approved as an alternate at the last meeting.

#### b. Staff Updates – Steve S. give a brief update with current projects:

- i. CLDS Landscaped Medians – status of construction project schedule, any remaining items – project was reported done by staff, FPC noted that 3 palms didn't have bougainvillea's planted at base, the striping at Bluebird was missing reflective markers on both the double yellow and the 8 inch white, and the Keep Right symbol sign (R4-7) needs to be reinstalled for EB/SB traffic just e/o Bluebird in the raised median.
- ii. Tennis Patio – status of project bids for FPC review of both options – staff presented the concept plans showing the proposed improvements. Guests and FPC members liked the proposal and a motion by Steve, 2<sup>nd</sup> by Chris to add a back rail to the aluminum stadium seating, put in a drinking faucet by the stairs (or shade ), and add truncated domes to discourage skateboarders was unanimously approved 6-0.
- iii. Water level markers for 2 causeways – status – Staff indicated that if FPC wanted to pursue with Board, to send along a recommendation.
- iv. Pickleball Courts – will be doing the post tension bars next week. The lowering of the fence between 4 and 5 will be toward the end of the project.

### III. Old Business

- a. Motorcycle shade/security – discuss status and next steps – Jeff Bill requested 2 members (not chairman) to be on sub-committee with 2 Security members and determine options to complete

this project. Suggestions were to have a minimal project that restripes the parking lot as FPC has shown in past with fencing and screening, locked gate, security lights, power outlets, and CCTV's. A second option would be to determine cost of a shade structure overhead for a portion of the spaces and present these to the FPC and Board. Chris Papavero and Daryl Ballou were selected to represent the FPC in the sub-committee and they will meet soon and report back.

- b. Swim Up Dock – inside enclosed swimming areas such as Indian Beach, Holiday Harbor, or Campground – discuss locations and design options. The FPC discussed locations and determined Indian Beach should be the first location to try this. Discussion ensued about how to clean it from the water, and it was suggested that the buoy line be made detachable. Steve S. will look into this option. The proposed dock would be about 12 ft by 12 ft with a ladder on one side.
- c. Park Signs – discuss/design signs for names of waterfront parks – Doug will present design options for the FPC to consider. The FPC discussed various options from simple signs (\$100-200 each to more elaborate monument signs - up to \$5,000 each). It was decided that members would take pictures of what they believe would look good and fit in with existing signage in Canyon Lake and send via email to entire group.
- d. EB Railroad Cyn. LT at CLDS – discuss any update – Dale indicated that initial meetings with the city's engineers have occurred, and they are still awaiting a recommendation. He will try to get us an answer and action plan.

#### IV. New Business

- a. Cost Estimates for 5-year plan – Jeff Bill relayed that the Board wants the best estimates as possible for the 5-year plan for budgeting purposes going forward. Chair indicated that these estimates were vetted thru Steve S. based on past project costs, and then inflated thru the years to try to keep up with inflation. It was decided that Steve S. will provide his best estimates after the Chair writes a brief scope of work for the various projects – so everyone is on same page for project goals and potential costs.

V. **Committee Comments:** Gregg mentioned the same comment as last month, the main gate RFID lane is slow in responding to cars waiting. Doug added that the sensor is behind the gate instead of in front of the gate, causing vehicles to have to pull forward to almost touching the gate arm before an activation is detected. Steve S will report to Administration. Gregg also asked about possible solar lights at some key intersection corners for additional safety – Board liaison asked FPC to research.

VI. **Adjournment:** There being no further business, the meeting was adjourned at 5:14pm The next meeting will be at 3:30pm on Thursday August 10, 2023, at the Magnolia Room.

Respectfully Submitted,



Steve Libring, Chairman