

Board of Directors

Special Regular Session Board Meeting Agenda

Monday, August 22, 2022 - 6:00 P.M.

22200 Canyon Club Drive, Canyon Lake, CA 92587

This meeting may also be joined virtually at vm.clpoa.net

Dial into the Zoom meeting by phone: 1-669-900-6833

Meeting ID: 837 3700 4446

1. Welcome and Call to Order

- Pledge of Allegiance
- Verification of Quorum

2. Member Comments on Non-Personnel Issues (30 minutes total and limited to 3 minutes per person)

As a member of this association, you are welcome to address the Board of Directors at Regular Open Session Board Meetings. Please submit a written request to the clerk of the board. Please include your Name and Tract and Lot with your written member comment. All comments shall be limited to three (3) minutes and must be relevant to matters within the CLPOA jurisdiction. The comment section will be limited to 30 minutes total. The Board of Directors reserve the right to limit this section of the meeting to a time they believe is appropriate. Please note: Pursuant to Civil Code §4930, the Board of Directors is prohibited from discussing or taking action on items not on the agenda. Therefore, if a response is given, it will be limited to the following: the matter will be taken under advisement, the matter will be referred to appropriate personnel or a very limited factual response will be provided.

3. Board Action Items

3.1 28-Day Reading: Revise Rule GR.2.9 No Malicious Mischief (Amanda Moore)

Proposed Resolution: That the Board of Directors approve the 28-day reading to revise rule GR.2.9, as attached.

3.2 APPROVAL: Board Director Appointment (President Griffiths)

Proposed Resolution: That the Board of Directors appoint a Board Director to fill the vacancy for the remainder of the 2021/2023 term, effective immediately.

3.3 APPROVAL: Board Secretary Appointment (President Griffiths)

Proposed Resolution: That the Board of Directors appoint Greg Doherty as Secretary, effective immediately.

4. Next Meeting Date

- Tuesday, September 13, 2022 at 1:00 p.m. – Executive Session
- Tuesday, September 13, 2022 at 6:00 p.m. – Regular Session

5. Adjournment

Please be courteous and respectful to other members, Board of Directors and representatives from Management at all times. We ask that you do not raise hands or interrupt the Board or anyone else who may be speaking. No alcohol shall be permitted and/or consumed at Board meetings and/or Membership meetings. **A member not adhering to**

these protocols and/or who becomes unruly may be asked to leave the meeting. Failure to comply will result in a special hearing with the Board where disciplinary action may be taken.

31512 Railroad Canyon Road, Canyon Lake, CA 92587

951.244.6841

www.canyonlakepoa.com

DATE: August 22, 2022 **ACTION:**

TO: Board of Directors

FROM: Member Services Manager

RE: 28 Day Reading – Revise Rule GR.2.9 No Malicious Mischief

Background

Recently, the Association has experienced an increase in vandalism occurrences and associated costs. To discourage these unfavorable and costly events, CLPOA staff feel every individual present or involved in any act of vandalism should be held accountable for their actions. These individuals are afforded an opportunity to leave, stop the activity, or disassociate with the individual(s) responsible they choose not to do so.

Fiscal Impact

Recommendation

It is recommended that the Board of Directors approve the 28 day reading to revise rule GR.2.9 as attached.

Amanda Moore

Amanda Moore, Member Services Manager

Current Rule

GR.2.9 No Malicious Mischief

Malicious mischief (vandalism, graffiti): Every person who: (1) defaces with paint or any other material, (2) damages or (3) destroys or impairs any CLPOA property is in violation of this rule. The Prime Member will be assessed for all damages and the cost for clean-up, including labor and materials.

Proposed Revision (Redlined)

GR.2.9 No Malicious Mischief

~~Malicious mischief (vandalism, graffiti):~~ Every person who: (1) defaces, with paint or any other material, **any CLPOA property; or** (2) damages **any CLPOA property;** or (3) destroys or impairs any CLPOA property; **or (4) aids and abets any of the foregoing (including being present during the event and encouraging its commission)** is in violation of this rule. The Prime Member will be assessed for all damages and the cost for clean-up, including labor and materials.

[Fine amount: ~~\$500~~ **\$1,000 per occurrence, per individual in violation of this rule, plus the cost of damages, clean-up, labor, and materials incurred by CLPOA.**]

Revised Rule

GR.2.9 No Malicious Mischief

Every person who: (1) defaces, with paint or any other material, any CLPOA property; or (2) damages any CLPOA property; or (3) destroys or impairs any CLPOA property; or (4) aids and abets any of the foregoing (including being present during the event and encouraging its commission), is in violation of this rule. The Prime Member will be assessed for all damages and the cost for clean-up, including labor and materials.

[Fine amount: **\$1,000 per occurrence, per individual in violation of this rule, plus the cost of damages, clean-up, labor, and materials incurred by CLPOA.**]



DATE: August 22, 2022 **Action**

TO: Board of Directors

FROM: Board President Renee Griffiths

RE: APPROVAL – Board Director Appointment

Background

Director Brian Bock tendered his resignation from the Board of Directors (Board) on August 2, 2022, creating a vacancy. The Board elected to solicit applications from the membership for vetting and review to consider filling the vacancy.

The Governing Documents allow the Board the option to leave the vacancy open or appoint a new director for the remainder of the term (through May 2023) at a Regular Session Board meeting. Upon receipt of all applications and the vetting process, the Board will now consider appointment of a Director. The following members submitted an application:

- 1 Dan Birch
- 2 Alex Cook
- 3 Carl Gardner
- 4 Paul Hawker
- 5 Joe Kamashian
- 6 Jeanne O'Dell
- 7 Kara Weinraub

Fiscal Impact

None

Recommendation

It is recommended that the Board of Directors appoint a director to fill the vacancy for the remainder of the 2021/2023 term, effective immediately.

Renee Griffiths

Renee Griffiths
President

CANYON LAKE

PROPERTY OWNERS ASSOCIATION

DATE: August 22, 2022 **Action**

TO: Board of Directors

FROM: Board President Renee Griffiths

RE: APPROVAL – Board Secretary Appointment

Background

The Secretary position on the Board of Directors (Board) became vacant upon resignation of Director Brian Bock on August 2, 2022. The Secretary position is a vital Officer Position of the Corporation, and one that will need to be filled by the Board at a Regular Session Board Meeting.

The Association's Governing Documents describe the Secretary's duties as follows:

“The Secretary shall keep or cause to be kept, at the principal office or such other place as the Board of Directors may order, a book of minutes of all meetings of Directors and Members, or a duplicate thereof, with the time and place of holding; whether regular or special, and, if special, how authorized; the notice thereof given; the names of those present at Directors' meetings; the number of memberships present or represented at Members' meetings; and the proceedings thereof. The Secretary shall keep or cause to be kept, in any form permitted by law, at the principal office or such other place as the Board of Directors may order, a membership register, or a duplicate thereof, showing the names of the Members and their addresses, the description and number of Lots, if more than one, upon which such membership is based, the number and date of membership certificates issued, and the number and date of cancellation of membership certificates surrendered for cancellation. The Secretary shall give, or cause to be given, notice of all the meetings of the Members and of the Board of Directors required by these Bylaws or by law to be given, and shall keep the seal of the Association in safe custody, and shall have such other powers and perform such other duties as may be prescribed by the Board of Directors, the President or these Bylaws.”

Whether the director vacancy is filled by the Board or not, the Officer position will need to be appointed to allow the Association to conduct regular business operations. Director Greg Doherty has tenure on the Board and is the logical appointment to fill the Secretary vacancy.

Fiscal Impact

None

Recommendation

It is recommended that the Board of Directors appoint Greg Doherty as Secretary, effective immediately.

Renee Griffiths

Renee Griffiths
President